Abdullah Alsulmi

## Draftsman & Safety Officer

P7rc@hotmail.com 0562595916

.EXPERIENCE

April 2022 - Current

# MEP Draftsman-mazahir altatwir for contracting Masar Project – Mecca-Main Contractor:Nesma&Partner

1) Prepared material and quantity take-off

2) Prepared costs control and budget allocation, monthly progress claims, and variations/change orders, Comparative Analysis.

3) Prepared bill of quantities

4) Evaluated sub-contractors' claims and preparation of interim certificates of payments.

5) Prepared variation order documents and analysis, final payments, and final accounts settlement with sub-contractor.

6) Composed written communications to update main contractors/administrators/end-users of project status.

7) Maintain Quality Records.

8) Ensuring timely resource availability

9) Coordinating with the Design & Construction team.

10) Ensure the quality of the construction materials and the completed member of the structure.

**-Working as a safety Officer for six months**

April 2021

# Civil Draftsman - Development of Construction and Trading Co. Ltd. (SACODECO)Head Office

August -2018-2020

Architectural Draftsman- Security Forces Hospital / Engineering Management Department

education

August - 2016

Diploma of Computer-Aided Technology

### Petroleum and Natural Gaz Institute of Technology certifies

Certified in computer-aided technology, enhancing skills in technical drawing and design

Skills:

Proficient in CAD software, including AutoCAD and Sketchup, Revit, Civil 3D,

courses

ISO45001

OSHA General Industry+Construction

IOSH-Managing Safely

Microsoft Office

Membership in the Engineering Authority